



## **JOB TITLE: PRIMARY SCHOOL PRINCIPAL**

Our Community of Practice model at ANS is founded on shared leadership principles that are built on the following four environmental conditions for success:

- Mission-Driven
  - School knows and lives its mission.
- Student-centered
  - Goal is to improve the learning experience for students.
- Predictable & Supportive
  - Community of Practice model defines what teaching excellence looks like.
- Growth-focused
  - Puts teachers in the driver seat to own their growth as a professional.

## **THE ROLE:**

ANS seeks a reflective instructional leader who is passionate about the possibilities for the future of international education. The successful candidate will have a capacity for deep listening and asset-based collaboration, who supports faculty and staff while putting students and learning at the heart of all decision-making. It is expected that the candidate will have extensive knowledge and application of best research approaches to ongoing assessment and data driven decision-making, and experience leading pedagogical strategies matched to: conceptual math, NGSS practice-based science, C3 social studies and Reader's and Writer's workshop.

As a member of the whole school Leadership Team, the Primary Principal reports directly to the Director General and is responsible for facilitating and organizing the work of the Primary School. S/he has oversight of the Primary division's operations and the pastoral welfare of the Primary students (Pathways- Grade 5) and acts as the DG's representative or delegate in all matters specifically related to the Primary division. In collaboration with the Assistant Principal, s/he will supervise the safety and learning environments of all Primary students. In collaboration with the Director of Learning and instructional coaches, s/he will monitor and support the alignment, collaboration and distributed decision-making practices of professional learning communities, and the capacity building of the faculty members.. In collaboration with the Leadership Team, s/he oversees faculty recruitment and actively participates in the policy and strategic developments of the school in general, and of the Primary School in particular.

## **THE GENERAL RESPONSIBILITIES OF THE PRIMARY PRINCIPAL WILL ALSO INCLUDE:**

- Commitment to engagement of students in well-rounded academic, social and emotional learning, navigating positive classroom management and community building strategies .
- Collaboration with leadership team to recruit, retain, and develop high quality, creative staff
- Supervision and appraisal of Primary School faculty and staff.
- Collaborate with the leadership team to develop and measure progress on the achievement of school-wide and primary school goals in alignment with data-based



- Develop and manage open communication for Primary School community and engage in parent education and outreach programs to support families
- Leads the collaboration among teaching faculty and guidance counselors to use student performance and anecdotal data to monitor student academic, social and emotional learning goals.
- Supports and engages with the Athletic Director in order to cooperatively ensure rich extracurricular opportunities to support student needs, interests, and explorations
- Collaborates with the Leadership Team in planning, organizing, and facilitating the development and implementation of safety, security, and emergency procedures
- Encouragement of labs for learning that support the creation and monitoring of prototypes for innovative pedagogy.

**THE QUALIFICATIONS OF THE IDEAL PRIMARY PRINCIPAL INCLUDE A MAJORITY OF THE FOLLOWING:**

- M.A. or M.Ed. or equivalent in Educational Administration/Policy, Educational Leadership, or similar field have
- Minimum of 3 years of experience in a leadership position at a primary school.
- Past experience teaching in an international school
- Excellent written and verbal communication skills in English and Spanish
- Outstanding interpersonal communication skills in English, both verbal and written
- Spanish fluency
- Collaborative and proactive leadership style, working with and supporting both the Director General and his/her colleagues on the Leadership Team
- Experience building an inclusive community of students, parents, and professional staff
- Proven multicultural awareness and sensitivity in meeting the needs of diverse learners
- Knowledge of early learning trajectories and language acquisition in a dual immersion environment
- IT competency and experience using technology effectively toward student learning
- Personal integrity and professional ethics in leadership